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# PRIVACY POLICY STATEMENT

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## Respecting your privacy

Our company is committed to complying with the Privacy Act 1988 (Act), and the Australian Privacy Principles (APP), together with related legislation.

The Act and APP set clear standards for the collection, access, storage and use of personal information that we obtain as part of our business operations. This includes information we have collected from people in person, via email, from our web site, over the phone and on work sites.

### Your information

We will only collect information that is necessary for us to determine a job application, manage an employment relationship, establish a business relationship or to provide products and services. As well as individual details of personnel, we may require information regarding your business operations.

We will not give out any of your information to any third parties except in compliance with a request of a law enforcement or government department. Under no circumstances will your name, e-mail, phone number or address or any other personal information be sold to, or given to any other parties. We will never willfully sell, lease, or rent any of your or your business' personally identifiable information to any third party.

# Access to your personal information

We will provide you with access to any of your personal information we hold (except in the limited circumstances recognised by privacy law).

If you require access or need to update your information (eg. if you change your address), please contact us so we can make the change.

### More information

More information about Privacy law and the Australian Privacy Principles is available from the Office of the Australian Information Commissioner at <a href="http://www.oaic.gov.au">http://www.oaic.gov.au</a>.

### Availability and review of policy

We will make our privacy policy available on request and will provide a link to this policy from our Internet site.

This policy will be reviewed from time to time and any amendments will be incorporated in the updated policy.

# **Contact Details**

If you have any questions relating to this Privacy Policy please contact:

Kee Joo Kim

Power Projects International Pty Ltd

Phone: 02 4973 3333 Email: k@2p1.com.au

Kee Joo Kim

Managing Director

Power Projects International Pty Ltd

Date: 12 18 14